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PUBLIC TRAINING SCHEDULE - 2024

Training Courses Per Category:

Soft Skills, Leadership & Business Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
7 - 12 January	5 days	MLSS-223	Strategic Thinking And Business Planning	Dubai	US\$ 4500
14 - 18 January	5 days	MLSS-259	Advanced Communication Skills	Doha	US\$ 4500
4 - 8 February	5 days	MLSS-138	Creative Problem Solving And Decision Making	Doha	US\$ 4500
4 - 8 February	5 days	MLSS-162	Firm KPI's (Key Performance Indicators) For Manager	Dubai	US\$ 4500
11 - 15 February	5 days	MLSS-266	Essential Leaderpreneurship Skills For Managers In A World Of Disruption	Doha	US\$ 4500
18 - 22 February	5 days	MLSS-267	Being More Productive	Doha	US\$ 4500
14 - 18 April	5 days	MLSS-138	Creative Problem Solving And Decision Making	Doha	US\$ 4500
21 - 25 April	5 days	MLSS-266	Essential Leaderpreneurship Skills For Managers In A World Of Disruption	Doha	US\$ 4500
28 April - 2 May	5 days	MLSS-227	Team Building Workshop	Dubai	US\$ 4500
28 April - 2 May	5 days	MLSS-267	Being More Productive	Doha	US\$ 4500
12 - 16 May	5 days	MLSS-146	Executive Coaching For Top Management	Dubai	US\$ 4500
19 - 23 May	5 days	MLSS-197	Managing People For Greater Productivity	Abu Dhabi	US\$ 4500
2 - 6 June	5 days	MLSS-248	Comprehensive Course For Managers	Dubai	US\$ 4500
4 - 8 August	5 days	MLSS-145	Effective Business Communication And Presentation Skills	Muscat	US\$ 4500
11 - 15 August	5 days	MLSS-201	Maximizing Leadership Potential	Abu Dhabi	US\$ 4500
1 - 5 September	5 days	MLSS-106	Advanced Negotiation, Communication And Presentation Skills	Dubai	US\$ 4500
6 - 10 October	5 days	MLSS-196	Managing Multiple Tasks, Priorities And Deadlines	Jubail	US\$ 4500
10 - 14 November	5 days	MLSS-158	Essential Managerial Skills	Dubai	US\$ 4500
15 - 19 December	5 days	MLSS-196	Managing Multiple Tasks, Priorities And Deadlines	Dubai	US\$ 4500

Human Capital Management Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
11 - 15 February	5 days	MLSS-165	HR For Non HR Managers	Dubai	US\$ 4500
11 - 15 February	5 days	MLSS-214	Recruitment And Development Planning	Dubai	US\$ 4500
18 - 22 February	5 days	MLSS-117	Best Practices In Performance Management	Doha	US\$ 4500
9 - 13 June	5 days	MLSS-122	Career Development And Succession Planning	Abu Dhabi	US\$ 4500
23 - 27 June	5 days	MLSS-176	Job Monitoring And KPIs	Dubai	US\$ 4500
7 - 11 July	5 days	MLSS-165	HR For Non HR Managers	Doha	US\$ 4500
6 - 10 October	5 days	MLSS-235	Training Coordinators' Workshop	Dubai	US\$ 4500
3 - 7 November	5 days	MLSS-198	Manpower Organization And Succession Planning	Dubai	US\$ 4500
8 - 12 December	5 days	MLSS-114	Basic Human Resources Management Skills	Abu Dhabi	US\$ 4500

Finance & Accounting Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
21 - 25 January	5 days	FA-131	Financial Controllers And CFOs Workshop	Dubai	US\$ 4500
21 - 25 January	5 days	FA-115	Finance And Cash Flow Management	Doha	US\$ 4500
3 - 7 March	5 days	FA-122	Financial Accounting And Reporting	Dubai	US\$ 4500
5 - 9 May	5 days	FA-131	Financial Controllers And CFOs Workshop	Muscat	US\$ 4500
12 - 16 May	5 days	FA-111	Corporate Treasury Management	Abu Dhabi	US\$ 4500
9 - 13 June	5 days	FA-132	Finance For Non Finance Managers	Dubai	US\$ 4500
14 - 18 July	5 days	FA-125	Basics Finance And Accounting	Dubai	US\$ 4500
18 - 22 August	5 days	FA-130	General Accounting, Control And Internal Auditing	Doha	US\$ 4500
15 - 19 September	5 days	FA-118	Financial Analysis And Evaluation For Business Planning And Decision Making	Dubai	US\$ 4500

Project, Contract & Procurement Management Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
21 - 25 January	5 days	PCM-104	PMP Certification Preparation Course	Dubai	US\$ 4500
21 - 25 January	5 days	PCM-106	Project Procurement And Contract Management	Dubai	US\$ 4500
4 - 8 February	5 days	PCM-117	Advanced Tendering Procedures And Bid Evaluation	Doha	US\$ 4500
21 - 25 April	5 days	PCM-115	Strategic Procurement And Purchasing	Abu Dhabi	US\$ 4500
19 - 23 May	5 days	PCM-104	PMP Certification Preparation Course	Dubai	US\$ 4500
26 - 30 May	5 days	PCM-102	Contract Management	Dubai	US\$ 4500
2 - 6 June	5 days	PCM-112	Managing Tenders, Specifications And Contracts	Muscat	US\$ 4500
14 - 18 July	5 days	PCM-139	Project Monitoring, Evaluation And Control	Dubai	US\$ 4500
21 - 25 July	5 days	PCM-126	Effective Purchasing, Tendering And Supplier Selection	Doha	US\$ 4500
4 - 8 August	5 days	PCM-142	Advanced Contracts Management	Dubai	US\$ 4500
22 - 26 September	5 days	PCM-144	Traditional And Agile Project Management Best Practices	Muscat	US\$ 4500
13 - 17 October	5 days	PCM-129	Advanced Negotiation Skills In Procurement	Dubai	US\$ 4500
17 - 21 November	5 days	PCM-138	Project Management Essentials	Dubai	US\$ 4500
22 - 26 December	5 days	PCM-101	Advanced Contracts And Project Management	Abu Dhabi	US\$ 4500

Sales & Marketing Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
21 - 25 January	5 days	SM-114	Social Media Marketing Techniques	Dubai	US\$ 4500
4 - 8 February	5 days	SM-113	Excellence In Sales Management	Dubai	US\$ 4500
3 - 7 March	5 days	SM-105	Customer Satisfaction Mindset And Measure	Dubai	US\$ 4500
12 - 16 May	5 days	SM-110	Marketing Trends	Doha	US\$ 4500
7 - 11 July	5 days	SM-102	Advanced Selling Skills	Muscat	US\$ 4500
25 - 29 August	5 days	SM-114	Social Media Marketing Techniques	Dubai	US\$ 4500
22 - 26 September	5 days	SM-109	Marketing Strategies	Abu Dhabi	US\$ 4500
20 - 24 October	5 days	SM-118	Understand Prospects' Needs	Dubai	US\$ 4500
17 - 21 November	5 days	SM-113	Excellence In Sales Management	Dubai	US\$ 4500

Logistics, Inventory, Transportation & Supply Chain Management Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
7 - 11 January	5 days	WIP-121	Warehouse Operation, Spares And Inventory Management	Dubai	US\$ 4500
18 - 22 February	5 days	WIP-103	Effective Inventory Planning And Stock Control	Abu Dhabi	US\$ 4500
19 - 23 May	5 days	WIP-146	Fleet And Transport Management And Planning	Dubai	US\$ 4500
26 - 30 May	5 days	WIP-140	Handling Cargo And Shipping Document	Muscat	US\$ 4500
11 - 15 August	5 days	WIP-106	Integrated Purchasing, Logistics, Materials And Supply Chain Management	Dubai	US\$ 4500
8 - 12 September	5 days	WIP-167	Risk Management In Supply Chain	Jubail	US\$ 4500
13 - 17 October	5 days	WIP-134	Fundamentals Of Shipping Logistics	Dubai	US\$ 4500
27 - 31 October	5 days	WIP-101	Advanced Logistics And Supply Chain Management	Dubai	US\$ 4500
24 - 28 November	5 days	WIP-107	Inventory And Materials Management	Doha	US\$ 4500
8 - 12 December	5 days	WIP-110	Managing Supply Chain For Risk And Competitive Advantage	Dubai	US\$ 4500

Mechanical Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
7 - 11 January	5 days	ME-231	Practical Boiler Plant: Operation, Maintenance And Troubleshooting	Jubail	US\$ 4500
14 - 18 January	5 days	ME-254	Pumps, Valves And Diesel Engine Maintenance	Muscat	US\$ 4500
21 - 25 January	5 days	ME-262	Rotating Equipment Fundamentals	Dubai	US\$ 4500
28 January - 1 February	5 days	ME-209	Mechanical Drawings, Symbols And Documentation For Engineers	Doha	US\$ 4500
4 - 8 February	5 days	ME-176	Gas Turbines: Design, Selection, Operation, Inspection, Troubleshooting And Maintenance	Abu Dhabi	US\$ 4500
11 - 15 February	5 days	ME-166	Fundamentals Of Piping System For Engineers	Jubail	US\$ 4500
28 April - 2 May	5 days	ME-270	Screw Compressor Theory, Operation, Troubleshooting And Maintenance	Muscat	US\$ 4500
12 - 16 May	5 days	ME-360	Nitrogen Plant Operation And Maintenance	Abu Dhabi	US\$ 4500
26 - 30 May	5 days	ME-149	Design, Analysis, Maintenance And Fabrication Of Pressure Vessels	Doha	US\$ 4500
2 - 6 June	5 days	ME-357	Practical Bulk Materials Handling (Conveyors, Bins, Hoppers And Feeders)	Dubai	US\$ 4500
30 June - 4 July	5 days	ME-180	Gear Boxes, Bearings, Lubrication And Mechanical Seals	Dubai	US\$ 4500
14 - 18 July	5 days	ME-328	Compressor Systems Mechanical Design And Specifications	Jubail	US\$ 4500
14 - 18 July	5 days	ME-348	Crude Oil Tanks: Design, Construction, Operation And Maintenance	Dubai	US\$ 4500
21 - 25 July	5 days	ME-365	Ammonia Compressor Operation	Dubai	US\$ 4500

28 July- 1 August	5 days	ME-362	Pumps And Compressors Operation	Doha	US\$ 4500
4 - 8 August	5 days	ME-200	Machinery Failure Analysis And Prevention	Jubail	US\$ 4500
18 - 22 August	5 days	ME-323	Heat Exchangers Design, Selection, ASME Section VIII Requirements And TEMA Code	Dubai	US\$ 4500
8 - 12 September	5 days	ME-346	Combustion Techniques And Fired Heaters For Operation And Maintenance Staff	Abu Dhabi	US\$ 4500
8 - 12 September	5 days	ME-214	Mechanical Seals: Design, Application, Selection, Installation, Troubleshooting And Maintenance	Doha	US\$ 4500
22 - 26 September	5 days	ME-308	Water System Networking And Pumping Stations	Muscat	US\$ 4500
29 September - 3 October	5 days	ME-171	Gas And Air Compressors - Centrifugal And Axial Compressors	Dubai	US\$ 4500
6 - 10 October	5 days	ME-152	Diesel Engine: Designs, Installation, Operations, Troubleshooting And Maintenance	Dubai	US\$ 4500
3 - 7 November	5 days	ME-118	Bearing And Bearing Failure Analysis	Abu Dhabi	US\$ 4500
17 - 21 November	5 days	ME-322	Pumps And Valves: Operation, Maintenance And Troubleshooting	Doha	US\$ 4500
8 - 12 December	5 days	ME-122	Blowers And Compressors: Operation, Maintenance And Troubleshooting	Muscat	US\$ 4500
8 - 12 December	5 days	ME-237	Practical Valve Technology: Selection, Installation, Upgrading, Inspection And Troubleshooting	Dubai	US\$ 4500
15 - 19 December	5 days	ME-274	Steam Boilers Operation, Maintenance And Control Systems	Jubail	US\$ 4500
15 - 19 December	5 days	ME-356	Cold And Hot Vulcanizing Of Conveyor Belt	Dubai	US\$ 4500
22 - 26 December	5 days	ME-129	Centrifugal Compressor Operation And Maintenance	Dubai	US\$ 4500

Maintenance & Reliability Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
14 - 18 July	5 days	M-103	Computerized Maintenance Management System (CMMS)	Jubail	US\$ 4500
11 - 15 August	5 days	M-107	Maintenance Management	Muscat	US\$ 4500
8 - 12 September	5 days	M-114	Preventive And Predictive Maintenance	Dubai	US\$ 4500

Inspection, Metallurgy, Corrosion & Facility Integrity Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
7 - 11 January	5 days	I-126	Modern Cathodic Protection Systems: Design, Fabrication, Installation, Operation And Repair	Abu Dhabi	US\$ 4500
11 - 15 February	5 days	I-114	Engineering Aspects Of Welding	Dubai	US\$ 4500
30 June - 4 July	5 days	I-148	Metallurgy For Non-Metallurgist	Dubai	US\$ 4500
4 - 8 August	5 days	I-146	Material Failure Analysis Evaluation And Prevention	Abu Dhabi	US\$ 4500
22 - 26 September	5 days	I-112	Corrosion Management And Cathodic Protection	Dubai	US\$ 4500
8 - 12 December	5 days	I-103	Protective Coating Inspection, Maintenance And Repair	Doha	US\$ 4500

Electrical & Power Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
14 - 18 January	5 days	EI-216	LV/MV/HV Circuit Breakers And Switchgears: Inspection, Maintenance, Design, Repair, Troubleshooting And Power Distribution	Doha	US\$ 4500
28 January - 1 February	5 days	EI-229	Motors And Variables Speed Drives: Selection, Sizing, Applications, Protection, Control, Maintenance, Troubleshooting And Operations	Abu Dhabi	US\$ 4500
4 - 8 February	5 days	EI-299	UPS System And Battery Chargers: Construction, Operation, Maintenance And Troubleshooting	Muscat	US\$ 4500
25 - 29 February	5 days	EI-182	Fundamentals Of Electrical Systems	Dubai	US\$ 4500
28 April - 2 May	5 days	EI-107	Advanced Generator Maintenance	Doha	US\$ 4500

5 - 9 May	5 days	EI-106	Advanced Electrical Troubleshooting, Repairs And Isolations Techniques	Abu Dhabi	US\$ 4500
5 - 9 May	5 days	EI-293	Transformers: Selection, Applications, Operation, Troubleshooting And Maintenance	Dubai	US\$ 4500
19 - 23 May	5 days	EI-160	Electrical Drawing And Interlocking Circuit	Abu Dhabi	US\$ 4500
14 - 18 July	5 days	EI-221	Electrical Motors: Operation, Maintenance, Protection And Troubleshooting	Muscat	US\$ 4500
18 - 22 August	5 days	EI-249	Power Generation: Gas Turbines, Steam Power Plant, Co-Generation And Combined Cycle Plants	Dubai	US\$ 4500
8 - 12 September	5 days	EI-280	Protective Relays Applications And Principles	Doha	US\$ 4500
22 - 26 September	5 days	EI-121	Basic Electrical Engineering For Non Electrical Engineers	Muscat	US\$ 4500
20 - 24 October	5 days	EI-265	Practical High Voltage Cable Jointing And Termination	Dubai	US\$ 4500
15 - 19 December	5 days	EI-191	Generators: Operations, Maintenance, Control, Testing And Troubleshooting	Dubai	US\$ 4500
22 - 26 December	5 days	EI-326	Reading And Interpreting Of Electrical Diagrams	Abu Dhabi	US\$ 4500

Instrumentation, Control & Telecommunication Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
28 January - 1 February	5 days	EI-205	Instrumentation For Non Instrument Personnel	Doha	US\$ 4500
12 - 16 May	5 days	EI-178	Flow Measurement Techniques	Abu Dhabi	US\$ 4500
28 July - 1 August	5 days	EI-133	Control Valves, Actuators And Positioners	Dubai	US\$ 4500
18 - 22 August	5 days	EI-208	Instrumentation Systems Maintenance And Troubleshooting	Muscat	US\$ 4500
6 - 10 October	5 days	EI-177	Fire And Gas System; Detectors And Guard Safety Controller	Doha	US\$ 4500
20 - 24 October	5 days	EI-318	Instrument Calibration, Installation And Commissioning	Dubai	US\$ 4500
22 - 26 December	5 days	EI-202	Industrial Process Measurement	Dubai	US\$ 4500

Chemical & Process Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
14 - 18 January	5 days	CPP-107	Distillation Columns: Design, Operation, Control And Troubleshooting	Dubai	US\$ 4500
21 - 25 April	5 days	CPP-161	Rules Of Thumb For Chemical And Process Engineers	Abu Dhabi	US\$ 4500
28 April - 2 May	5 days	CPP-203	Process Optimization And De-Bottlenecking	Dubai	US\$ 4500
12 - 16 May	5 days	CPP-113	Gas Conditioning And Processing	Muscat	US\$ 4500
19 - 23 May	5 days	CPP-151	Process Plant Start-up, Commissioning And Troubleshooting	Dubai	US\$ 4500
26 - 30 May	5 days	CPP-195	Molecular Sieves Dryer-Adsorption	Dubai	US\$ 4500
30 June - 4 July	5 days	CPP-149	Process Plant Performance And Efficiency	Dubai	US\$ 4500
27 - 31 October	5 days	CPP-186	Gas Production Course For Operators	Abu Dhabi	US\$ 4500
8 - 12 December	5 days	CPP-152	Process Plant Troubleshooting And Engineering Problem Solving	Doha	US\$ 4500
22 - 26 December	5 days	CPP-137	Overview Of Gas Processing	Dubai	US\$ 4500

Laboratory & Analyzers Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
5 - 9 May	5 days	LA-112	Good Laboratory Practice	Abu Dhabi	US\$ 4500
1 - 5 September	5 days	LA-119	Modern Laboratory Management	Dubai	US\$ 4500
27 - 31 October	5 days	LA-116	Laboratory Equipment, Instruments And Safety	Muscat	US\$ 4500

Marine & Offshore Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
8 - 12 December	5 days	MO-102	Jetty Operations And Safety For Oil And Gas Tankers	Dubai	US\$ 4500

Geology, Drilling & Reservoir Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
7 - 11 January	5 days	GDR-173	Coiled Tubing Operations	Dubai	US\$ 5000
21 - 25 January	5 days	GDR-194	Reservoir Management And Monitoring	Doha	US\$ 5000
18 - 22 February	5 days	GDR-106	Blowout Prevention (BOP) And Well Control	Dubai	US\$ 5000
28 April - 2 May	5 days	GDR-112	Horizontal And Multilateral Wells Design And Analysis	Muscat	US\$ 5000
12 - 16 May	5 days	GDR-154	Well Intervention Operations	Dubai	US\$ 5000
30 June - 4 July	5 days	GDR-102	Artificial Lift Methods	Dubai	US\$ 5000
14 - 18 July	5 days	GDR-108	Drilling And Drilling Fluids	Abu Dhabi	US\$ 5000
18 - 22 August	5 days	GDR-144	Enhanced Oil Recovery	Dubai	US\$ 5000
29 September - 3 October	5 days	GDR-102	Artificial Lift Methods	Dubai	US\$ 5000
13 - 17 October	5 days	GDR-168	Well Integrity Management	Dubai	US\$ 5000
27 - 31 October	4 days	GDR-129	Cementing Technologies	Dubai	US\$ 5000
3 - 7 November	5 days	GDR-101	Applied Reservoir Engineering	Dubai	US\$ 5000
17 - 21 November	5 days	GDR-164	Well Testing Operations And Analysis	Doha	US\$ 5000
8 - 12 December	5 days	GDR-152	Casing Design	Dubai	US\$ 5000
22 - 26 December	5 days	GDR-133	Introduction To Drilling Technology	Dammam	US\$ 5000

General Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
14 - 18 January	5 days	GE-101	Engineering Design Codes And Standards And Data Sheets Review Of (Static/Rotating Equipment And Instrument)	Dubai	US\$ 4500
5 - 9 May	5 days	GE-103	Cost Engineering And Risk Management	Muscat	US\$ 4500
1 - 5 September	5 days	GE-102	Reading Of Piping And Instrument Drawings	Doha	US\$ 4500

Health, Safety & Environment Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
4 - 8 February	5 days	HSE-218	Safety Officer Qualification Program	Dubai	US\$ 4500
25 - 29 February	5 days	HSE-231	Industrial Hygiene	Doha	US\$ 4500
19 - 23 May	5 days	HSE-236	Hazardous Wastes Management: Handling, Storage, Disposal, Monitoring And Reporting	Abu Dhabi	US\$ 4500
14 - 18 July	5 days	HSE-196	Process Hazard Analysis (PHA)	Doha	US\$ 4500
14 - 18 July	5 days	HSE-167	Industrial Safety	Dubai	US\$ 4500
24 - 28 November	5 days	HSE-154	HAZMAT And HAZCOM: Hazardous Materials And Chemicals "Handling, Storage, Disposal, Monitoring And Response (MSDS)"	Muscat	US\$ 4500

Water & Waste Water Treatment Engineering Courses

<u>Date</u>	<u>Duration</u>	<u>Code</u>	<u>Course Title</u>	<u>Venues & Fees</u>	
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5 - 9 May	5 days	WE-102	Demineralized Water Production And Polishing	Dubai	US\$ 4500
Please note that 5% VAT will be added to all courses inside UAE, if applicable.					